

	<h1>“LUKA KOTOR” AD</h1> <p>Park slobode 1, 85330 Kotor, Crna Gora tel. centrala: ++382 32 325 573; fax: ++382 32 322 344 izv. dir.: ++382 32 325 571; računov.: ++382 32 325 572 www.portofkotor.com; e-mail: portofkotor@t-com.me</p>		Datum
			Strana 1/1
		 	
Dokumentacija kvaliteta	LKO	Izdanje 1/13	Dopuna
			Strana

Ship´s name	Flag	IMO number	Agent´s name

In order to provide high ranking safety and security systems, environmental protection as well as more effective work in Port of Kotor, all beneficiaries of port services, port employees or persons who find themselves at the territory and aquatorium of Port of Kotor are obliged to obey rules established by Port Authorities.

RULES OF CONDUCT AND ECOLOGICAL PREVENTION IN PORT OF KOTOR

1. Navigable object located in the port has to be ready for manoeuvre.
2. Navigable object located in the port must be safely moored or anchored with adequate mooring ropes or enough length of anchor chain .
3. Boats belonging to navigable object , moored or anchored in the port can be launched in the sea only if it is allowed by Harbour Master Office or Port Authorities.
4. In case of accident/incident/breach of security or discover deficiency which affects sea worthines of the vessel or integrity of equipment for protection of human envoronment from pollution of oil , dangerous chemical and other dagerous matters Captain of the vesserl is obliged immediately to advise Harbour Master Office and PFSO of Port of Kotor.
5. In case of sea pollution from floating object , samples will be taken in order to verify pollution, fine will be done accordingly.

In aquatorium and territory of Port of Kotor following is prohibited:

1. Move, change or remove mooring ropes from other vessel. When it is necessary for arrival, departure of other vessel
2. Damage operating shore with heavy vehicles, by placing objects above permitted load.
3. Use operating berth as warehouse
4. Welding , make open fire on berth or navigable object
5. Clean, scrub, paint or wash above or under water hull.
6. Keep working vessel propeler except in case for maouevring of vessel
7. To pollute air by releasing dust, smoke or gases.
8. Swimming, skiing, driving scooters, perform diving activities and fishing within waterways;
9. Use ship’s siren except in case of danger or Harbour Master’s permission or when required by International Rules of Road.
10. Unload cargo, vehicles or bunkering before passengers had previously disembarked.
11. Gangway for embarkation/disembarkation must be rigged and placed safely and illuminated during night.
12. During embarkation/disembarkation vehicle on/from the ship no one except the driver can be present in the vehicle.
13. To let down ballast waters and sediments from ballast tanks if they contents dangerous stuff ,pathologic microorganism and invasion kind;
14. Release dirty waters into the sea (mud, waste waters, sanitary waters, mixtures of fuel and oil) .
15. Use of anti-fouling system against overgrown vessel
16. Throw or discharge garbage unless all necessary means are provided and person in charge had previously permitted.
17. Perform extermination, desinfection, deratization, fumigation on vessels, vehicles or cargo.

In case of noticing fire or potencial security threat, Master of the vessel is obliged immediately to inform Port Safety Officer and/or PFSO in charge.